



APPLICANT INFORMATION & SIGN-OFF

You are being considered for employment at this large maximum security Division of Community Corrections. Should you be selected for employment, it is necessary that you be aware of how important it is to be familiar with and comply with the established rules of Policy and Procedure. Failure to comply with these rules, in certain cases, may result in immediate termination of employment.

Examples of rules violations that could result in immediate termination of employment:

1. Sleeping On Duty
2. Inmate Abuse – including PREA violations
3. Violation of Code of Ordinance 14-81 – Code of Ethics
4. Conviction Of A Crime
5. Improper Key Control
6. Engaging In Activity Which Could Reflect Negatively On The Director or The Division of Community Corrections
7. Violation Of Section XVII Disciplinary Action Of Lexington-Fayette Urban County Government's Alcohol And Drug Free Workplace Policy

These examples of misconduct are not all inclusive. The level of discipline used, such as termination, will be determined by the severity of the violation in accordance with established Policy/Procedure, whether or not specific offense is listed above.

STATEMENT:

The above information has been explained to me and I understand fully its contents.

Signature

Date

Witness

